

AS - Health Information Management - 6150

Degree Checklist and Suggested Semester Enrollment

It is highly recommended that you already work in a health care facility, although it is not a requirement.

All courses starting with 'Himt' are offered fall/spring only : other courses may be offered in the summer semester

Major Program Requirements - all HIMT courses in a level must be completed before beginning courses in the next level

Credit Hours	Degree Requirement	Pre-requisites	Notes
Level 1			
3	Himt 100 - Intro to HIM		
3	Himt 110 - Medical Terminology	successful completion: Read011, Engl009, Math009	
*additional general education/liberal education courses as student chooses			
Level 2			
2	Himt 121 - Health Care Statistics	successful completion: Himt100 , Himt110	
2	Himt 130 Medilolegal Aspects of Health Records	successful completion: Himt100 , Himt110	
*additional general education/liberal education courses as student chooses			
Level 3			
3	Himt 190 Professional Practice I	successful completion: Himt121 , Himt130	8 units to complete * see notes about Professional Practice
*additional general education/liberal education courses as student chooses			
Level 4			
4	Himt 200 Health Care Coding I	successful completion: Himt190, Lfsc108 , Lfsc109 or Lfsc111/112	copy of CCS-P certification allows for early completion exam at time of course enrollment.
3	Himt 211 Clinical Quality Management	successful completion: Himt190	
2	Himt 212 Pharmacology for Allied Health	successful completion: Himt190	
*additional general education/liberal education courses as student chooses			
Level 5			
4	Himt 204 Health Care Coding II	successful completion: Himt200, Himt211, Himt212	copy of CCS certification allows for early completion exam at time of course enrollment.
4	Himt 220 Reimbursement and Management	successful completion: Himt200, Himt211, Himt212	* must be taken after English and Speech to meet intensive requirement
7	Himt 240 Professional Practice II	successful completion: Himt204, Himt220, or concurrent enrollment	16 units to complete * see notes about Professional Practice
*additional general education/liberal education courses as student chooses			

General Education Requirements

3	Engl 101 English Composition I		*assessment scores or successful completion of Read009 and either Engl009 or Engl011	Must earn a 'C' or better to graduate
3	Math 101 Intermediate Algebra		*assessment scores	Must earn a 'C' or better to graduate
	Mathematics Intensive Requirement		Subsequent higher level math or math GenEd Exit test.	Go to Academic Resources and GENED Math Achievement on VU website.
3	Spch 148 Interpersonal Communication or Spch143 Speech		successful completion: Read 009 , Engl 009	Must earn a 'C' or better to graduate
3	Comp 110 Computer Concepts			
3	Fnlr 285 Pathology		successful completion: Lfsc107 or Lfsc111	
3	Engl 102 English Composition II		successful completion: Engl 101 and Read 011	
*Lfsc108, 109, and Chem 107 are used for online students instead of the Lfsc111 / Lfsl111(A&P I / Lab) and Lfsc112 / Lfsl112 (A&P112 / Lab) listed on the curriculum. Lfsc111/112 may be transferred in. Chem107 is not required if either Lfsc111 or Lfsc112 lab is transferred in.				
4	**Chem 107 World of Chemistry		qualify for: Read011, Math011, Engl101	*required if taking Lfsc108/109 instead of Lfsc111/112
3	Lfsc 108 Principles of A&P I		successful completion: Math 011, or placement for Math012, Engl011, Read 011	Fall semester only
3	Lfsc 109 Principles of A&P II		successful completion: Lfsc108	Spring semester only
2	Pfwl 100 Lifetime Fitness Wellness			
3	Psyc 142 General Psychology		successful completion: Read009, Engl009, Math009	
3	Socl 151 Principles of Sociology		successful completion: Read009	
3	Humanities Elective - Common Core List		Pre-requisites dependent on course selected	Available online: Artt110 , Artt130, Artt131, Humn210, Litr220, Litr221, Musm118, Phil212, Thea100.

Notes about the Himt online program:

Satisfactory completion of all courses with a grade of C or above is required. Graduation requires minimum GPA 2.0.

Notes about the Professional Practice - Himt 190 and Himt 240

The HIMT curriculum requires 2 Professional Practice courses (internships) that will require approximately 32 working hours each week for the entire semester. Arrangements for directed clinical practice in a facility that is accredited by the Joint Commission on Accreditation of Healthcare Organizations or other accrediting body (such as HFAP) and in which an RHIA or an RHIT is available to serve as the Supervisor. (The RHIA/RHIT) may be a part time or full time employee, as long as the individual is available to supervise the student.)

The time it takes for each one is dependent on how organized you and the facility are in getting the units covered appropriately/completely. It may not take as many hours as defined for those students who are currently on campus. Also, since you work in a facility, it will take less time to learn/understand each area. You will be required to complete the units during your non-working hours. You work after hours, weekends or take off from your work and complete the units. The first Prof Practice is best to do at another facility since you will not be doing this at your own facility and will need to schedule time at another facility.

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(The RHIA/RHIT) may be a part time or full time employee, as long as the individual is available to supervise the student.)

The facility must have on file an original signed and dated copy of the Statement of Agreement between the Administrator of the facility, RHIA or RHIT, and the student. This is completed by the VU HIM program.

Early Completion Exam/Test Out procedure for Himt200 or Himt 204:

The student must enroll in the course and the tuition is charged in full. The student will request CBE – credit by exam at time of enrollment. The student will then provide his/her exam supervisor information directly to the course instructor. There is a form required from the Distance Education Office for the student to sign acknowledging that for the CBE/Test-out there is no grade awarded. A 'CR' for credit will appear on the student transcript if the test is passed with a C or better. If the student does not pass the test, he/she will be allowed to continue with the course and a \$75.00 fee will be charged for the early completion exam:CBE/Test Out process.