

Discussion Board

To find the Discussion Board either click on Discussion Board button located on the course menu or click the Communication button and then select discussion board in the communication menu. The Discussion Board contains forums to access a forum click on the forum topic link.

To post a message in the forum:

Click on the Add New Thread button and a Create New screen will appear where you will fill in the title, your comment, and/or an attachment. Once you have filled out the Create New screen click on the submit button at the bottom right of the screen.

To reply to another user's message:

While inside the forum you will see a reply button located at the end of the other user's message on the bottom right side. A response screen will appear where you will fill in your comment, and/or add an attachment. Once you have finished filling out the response screen click the submit button at the bottom right of the screen.