

VU NEWS RELEASE: Events / Activities

Information provided here will be edited for Associated Press (AP) news style and sent to appropriate media as determined by University Relations staff.

Submissions are subject to verification prior to release.

Notification should be received at least 2 weeks before the event.

<i>Name of event:</i>					
<i>Description:</i>					
<i>Start date:</i>		<i>End date:</i>		<i>Start time:</i>	<i>End time:</i>
<i>Location:</i>	<i>Building/room:</i>		<i>OR street address:</i>		
<input type="checkbox"/> Speaker	<i>Name:</i>				
	<i>Bio:</i>				
<input type="checkbox"/> Performance	<i>Name:</i>				
	<i>Bio:</i>				
<input type="checkbox"/> Event/Activity	<input type="checkbox"/> Other (specify):				
<i>Event sponsor:</i>					
<i>Contact person:</i>					
<i>Phone(s):</i>					
<i>Email:</i>					
<i>Office/division/dept:</i>					
<i>Other information:</i>					
Return completed forms to:	Vickie Puffer, vpuffer@vinu.edu University Relations, GVH 102, Fax 888-5707			Questions?	888-4358 or 888-4164